

Wedding Guide



765-362-2809
3272 W. Country Club Rd.
Crawfordsville, IN 47933

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Special Events Contract

Member or Organization: _____ Date of Event: _____
Contact Person: _____ Time: _____
Email Address _____ Phone: _____
Address: _____
Sponsoring Member & CCC Acct. #: _____
Deposit paid & check #: _____

**** In order to book a Wedding Reception, a minimum deposit of \$500 is required. Deposit will be taken off of balance due at the conclusion of the event. CCC reserves the right to keep all or part of the deposit if obvious damage to the facility should occur**.**

Reception Details & Charges

Facility or Room Charge: _____ Room: _____
Number of Guests: _____ Meal Charge: _____
Other Charges: _____

**All events will be charged a gratuity of 20 % and are subject to sales tax.
Payment is due upon completion of event.**

Event Terms & Conditions

- ALL RECEPTIONS MUST BE SPONSORED BY A MEMBER OR CLUB MANAGEMENT.
- Final arrangements must be made no later than 14 days prior to the event. At this time all menu selections as well as the number of guests will be final. All further changes will be subject to additional charges.
- Payment must be made at the conclusion of the event. We accept Cash, Check, or Credit Card.
- Indiana State Health Regulations require that Crawfordsville Country Club provide all food and beverage items for events.
- State Excise Regulations prohibit alcoholic beverages from being brought onto the property by members & guests.
- **ALL GUESTS WISHING TO PURCHASE OR CONSUME ALCOHOLIC BEVERAGES WILL BE REQUIRED TO CARRY AND PROVIDE A VALID PHOTO ID.**
- Crawfordsville Country Club reserves the right to limit the consumption of alcohol by members & guests.
- The patron will be responsible for the booking of such services as a DJ, band, wedding cakes, etc. Management must approve any outside contractors.
- The Crawfordsville Country Club is not to be held responsible for any decoration brought in that may be lost, stolen or destroyed. This also includes any item or items that may be left on the property.
- **FOOD PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.**

Customer Signature _____ Date _____

Club Representative _____ Date _____



Description of Fees

Room Charge

\$ 350.00 per Room

You may request a room to be booked for your function based upon the number of guests attending the event and other events scheduled at that time. If this number fluctuates it may be necessary for the Club to reassign the room for your function. We also insist that notice of any changes in guest count be made at least 10 days in advance so that the Club may make the necessary adjustments for your event. At this time the guest count will become and remain final. Crawfordsville Country Club members are exempt from rental charges.

Clubhouse Charge

\$ 2000.00

This charge is for those receptions wishing to rent the entire Club. This would allow for the bar to be closed to the membership and the whole facility would be exclusive to wedding guests. In order to do this, the minimum number of guests must be 200 and at least 60 days' notice must be given to allow for the membership to be sufficiently notified.

Basic Wedding Reception Package

\$27.50 Per Person

The Crawfordsville Country Club wedding experience includes:

- Plated or buffet meal (menus attached)
- Standard room set up including stock linens and skirting
- All plates, silverware, glassware, etc.
- Cake table, gift table, head table, etc.
- Room availability 8 am day of the event
- Staffing
- Maximum capacity 250* – Arrangements can be made for events that exceed max capacity. Extra charges will be incurred.
- Cake service
- Bar set up and bartender
- Room clean up at the end of the night
- Projector and screen for slide shows

**Events over 200 people require the renting of extra chairs. We use the basic rental chairs from Town and Country.*

These are covered in the set-up fees. Other options are available for an additional cost. Events over 225 require a completely different type of set up so additional charges will apply.

Tax and Service Fees

20 % Service fees will be added to the event's bill along with the state regulatory sales tax of 7%. Gratuity will be paid out of these fees.

Additional Fees

After Hours Charge (per hour after 12:00PM)	\$ 500
Abuse of facility	\$ TBD
Late room set up	\$ 100
Special Cleanup Charge for confetti – glitter – feathers – etc.	\$ 150
Tasting Fee on Plated Meals	\$ 100



Plated Meals

All plated meals include salad, one starch, one vegetable, rolls & butter, tea, lemonade and coffee.

Pork Filet with BBQ Maple Glaze
Pork Filet with Béarnaise
Chicken Marsala
Amaretto Chicken

Salad Choices:

Caesar
Double Eagle
Country Ranch

Starches:

Au-gratin potatoes
Garlic Mashed Potatoes
Roasted Red Skinned Potatoes
Red Skinned Potatoes with Butter & Parsley
Rice Pilaf
Country Mashed Potatoes

Vegetables:

Glazed Carrots
Herb Carrots
Southern Green Beans
Green Beans Almandine
Steamed Broccoli or Asparagus \$2.00 additional



CCC Wedding Buffet

Choose two entrées, one salad, one vegetable, one starch, rolls, and tea & lemonade

Beef and Pork Selections

Country Style Meatloaf with Traditional Glaze
Swiss Steak
Chef's Carved Roasted Loin of Pork with BBQ or Bearnaise
Pot Roast

Poultry Selections

Country Fried Breast of Chicken with Country Gravy
Honey Sesame Chicken

Seafood Selections

Baked Salmon with Lemon Caper Butter Sauce
Crispy Catfish

Salads

Tossed Salad with Choice of Dressings or
Caesar Salad
Potato Salad
Pasta Salad
Cole Slaw
Cottage Cheese

Vegetables

Steamed Vegetable Medley
Honey Glazed Baby Carrots
Buttered Steamed Broccoli (Add \$1.50 person)
Fresh Steamed Asparagus (Add \$1.50 person)
Old Fashioned Green Beans with Bacon and
Onions
Green Beans Almandine

Starches

Au-gratin Potatoes
Roasted Garlic & Herb Mashed Potatoes
Roasted Red-skinned Potatoes
Red-skinned Potatoes with Butter & Parsley
Rice Pilaf
Country Mashed Potatoes

**** Add extra sides for \$1.50 per person per side****



Bar and Beverage Service

Cash Bar

Available upon request

Open Bar

Available for \$ 22 per person for 4 hours.

Beer, Wine & Liquor Service

Beer

*Miller Lite, Coors Light, Budweiser, Bud Light,
Michelob Ultra, MGD*

Our Event Wine is Crane Lake.

Pricing

Domestic Beer 100 count	\$ 275.00
Wine (Bottle 1.5 L)	\$ 43.95 each
House Champagne	\$ 18.49 per bottle

- **ALL SPECIAL-ORDER ALCOHOLIC BEVERAGES WILL BE PRICED PER EVENT AND MUST BE BILLED IN FULL.**
- **BY LAW, LEFTOVER ALCOHOL IS NOT ALLOWED TO LEAVE THE PROPERTY.**
- **BOTTLED BEER MUST STAY INSIDE THE BUILDING.**
- **ALL GUESTS MUST HAVE VALID ID**